



"Bridging the Past and the Future"  
[www.GreensburgOnline.com](http://www.GreensburgOnline.com)

## Building Permit

Building Inspector – Carly Fudge – 270-634-4135

Zoning Officer – Joe Creason – 270-932-1178

Return original Building Permit Application to City Hall  
at 110 West Court Street.  
City Hall – 270-932-4298

## CONTENT OF BUILDING PLAN

Required plan information shall be as follows (unless certain items are waived by the Building Inspector):

1. All plans shall be drawn to scale. The preferred scale is an architectural drafting scale of  $\frac{1}{4}$  inch.
2. A title block shall be placed on the plan and shall contain the plan name, the name and address of the developer and the development address.
3. The building use and the total square feet contained in the building shall be noted.
4. A footprint of the building showing the building size, all exterior walls, interior space layout, egress doors and the distance to the nearest property line.
5. The use of each separate room and/or area.
6. A wall detail, which shall include a cross-section indicating the thickness, insulation, materials, and interior/exterior treatments.
7. A roof detail, which shall include a cross-section indicating depth and size.
8. A foundation and footer detail which shall include a cross-section indicating depth and size.
9. A basement detail shall include the elevation of the basement and the amount of basement that will be showing above ground level.
10. Location and type of heating system.
11. Location of plumbing and service entrance.
12. Any other relevant information such as stair details, sprinkler information, handicapped requirements and window detail.
13. A copy of workman's comp insurance policy or signed affidavit of no employees.
14. A copy of general liability insurance policy.
15. The permit application must be filled out completely or the permit cannot be issued.

# APPLICATION FOR PLAN EXAMINATION AND BUILDING PERMIT

**IMPORTANT - Applicant to complete all items in sections: I, II, III, IV, and IX.**

<b>I. LOCATION OF BUILDING</b>	AT (LOCATION) _____	(NO.) _____	(STREET) _____	ZONING DISTRICT _____
	BETWEEN _____	(CROSS STREET)	AND _____	(CROSS STREET)
	SUBDIVISION _____	LOT _____	BLOCK _____	LOT SIZE _____

## II. TYPE AND COST OF BUILDING - All applicants complete Parts A - D

<b>A. TYPE OF IMPROVEMENT</b> 1 <input type="checkbox"/> New building 2 <input type="checkbox"/> Addition (If residential, enter number of new housing units added, if any, in Part D, 13) 3 <input type="checkbox"/> Alteration (See 2 above) 4 <input type="checkbox"/> Repair, replacement 5 <input type="checkbox"/> Wrecking (If multifamily residential, enter number of units in building in Part D, 13) 6 <input type="checkbox"/> Moving (relocation) 7 <input type="checkbox"/> Foundation only	<b>D. PROPOSED USE - For "Wrecking" most recent use</b>  <table style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <b>Residential</b>            12 <input type="checkbox"/> One family            13 <input type="checkbox"/> Two or more family - Enter number of units - - - - -&gt; _____            14 <input type="checkbox"/> Transient hotel, motel, or dormitory - Enter number of units - - - - -&gt; _____            15 <input type="checkbox"/> Garage            16 <input type="checkbox"/> Carport            17 <input type="checkbox"/> Other - Specify _____            _____            _____         </td> <td style="width: 50%; vertical-align: top;"> <b>Nonresidential</b>            18 <input type="checkbox"/> Amusement, recreational            19 <input type="checkbox"/> Church, other religious            20 <input type="checkbox"/> Industrial            21 <input type="checkbox"/> Parking garage            22 <input type="checkbox"/> Service station, repair garage            23 <input type="checkbox"/> Hospital, institutional            24 <input type="checkbox"/> Office, bank, professional            25 <input type="checkbox"/> Public utility            26 <input type="checkbox"/> School, library, other educational            27 <input type="checkbox"/> Stores, mercantile            28 <input type="checkbox"/> Tanks, towers            29 <input type="checkbox"/> Other - Specify _____            _____         </td> </tr> </table>	<b>Residential</b> 12 <input type="checkbox"/> One family 13 <input type="checkbox"/> Two or more family - Enter number of units - - - - -> _____ 14 <input type="checkbox"/> Transient hotel, motel, or dormitory - Enter number of units - - - - -> _____ 15 <input type="checkbox"/> Garage 16 <input type="checkbox"/> Carport 17 <input type="checkbox"/> Other - Specify _____ _____ _____	<b>Nonresidential</b> 18 <input type="checkbox"/> Amusement, recreational 19 <input type="checkbox"/> Church, other religious 20 <input type="checkbox"/> Industrial 21 <input type="checkbox"/> Parking garage 22 <input type="checkbox"/> Service station, repair garage 23 <input type="checkbox"/> Hospital, institutional 24 <input type="checkbox"/> Office, bank, professional 25 <input type="checkbox"/> Public utility 26 <input type="checkbox"/> School, library, other educational 27 <input type="checkbox"/> Stores, mercantile 28 <input type="checkbox"/> Tanks, towers 29 <input type="checkbox"/> Other - Specify _____ _____
<b>Residential</b> 12 <input type="checkbox"/> One family 13 <input type="checkbox"/> Two or more family - Enter number of units - - - - -> _____ 14 <input type="checkbox"/> Transient hotel, motel, or dormitory - Enter number of units - - - - -> _____ 15 <input type="checkbox"/> Garage 16 <input type="checkbox"/> Carport 17 <input type="checkbox"/> Other - Specify _____ _____ _____	<b>Nonresidential</b> 18 <input type="checkbox"/> Amusement, recreational 19 <input type="checkbox"/> Church, other religious 20 <input type="checkbox"/> Industrial 21 <input type="checkbox"/> Parking garage 22 <input type="checkbox"/> Service station, repair garage 23 <input type="checkbox"/> Hospital, institutional 24 <input type="checkbox"/> Office, bank, professional 25 <input type="checkbox"/> Public utility 26 <input type="checkbox"/> School, library, other educational 27 <input type="checkbox"/> Stores, mercantile 28 <input type="checkbox"/> Tanks, towers 29 <input type="checkbox"/> Other - Specify _____ _____		
<b>B. OWNERSHIP</b> 8 <input type="checkbox"/> Private (individual, corporation, nonprofit institution, etc.) 9 <input type="checkbox"/> Public (Federal, State, or local government)			

<b>C. COST</b>  10. Cost of improvement..... \$ _____ <i>To be installed but not included in the above cost</i> a. Electrical..... \$ _____ b. Plumbing..... \$ _____ c. Heating, air conditioning..... \$ _____ d. Other (elevator, etc.)..... \$ _____  11. TOTAL COST OF IMPROVEMENT \$ _____	(Omit cents) Nonresidential - Describe in detail proposed use of buildings, e.g., food processing plant, machine shop, laundry building at hospital, elementary school, secondary school, college, parochial school, parking garage for, department store, rental office building, office building at industrial plant. If use of existing building is being changed, enter proposed use.  _____ _____ _____
---	---

## III. SELECTED CHARACTERISTICS OF BUILDING - For new buildings and additions, complete Parts E - L; for wrecking, complete only Part J, for all others skip to IV.

<b>E. PRINCIPAL TYPE OF FRAME</b> 30 <input type="checkbox"/> Masonry (wall bearing) 31 <input type="checkbox"/> Wood frame 32 <input type="checkbox"/> Structural steel 33 <input type="checkbox"/> Reinforced concrete 34 <input type="checkbox"/> Other - Specify _____	<b>G. TYPE OF SEWAGE DISPOSAL</b> 40 <input type="checkbox"/> Public or private company 41 <input type="checkbox"/> Private (septic tank, etc.)  <b>H. TYPE OF WATER SUPPLY</b> 42 <input type="checkbox"/> Public or private company 43 <input type="checkbox"/> Private (well, cistern)	<b>J. DIMENSIONS</b> 48. Number of stories..... 49. Total square feet of floor area, all floors, based on exterior dimensions.....  50. Total land area, sq. ft.....  <b>K. NUMBER OF OFF-STREET PARKING SPACES</b> 51. Enclosed..... 52. Outdoors.....	
<b>F. PRINCIPAL TYPE OF HEATING FUEL</b> 35 <input type="checkbox"/> Gas 36 <input type="checkbox"/> Oil 37 <input type="checkbox"/> Electricity 38 <input type="checkbox"/> Coal 39 <input type="checkbox"/> Other - Specify _____	<b>I. TYPE OF MECHANICAL</b> Will there be central air conditioning? 44 <input type="checkbox"/> Yes      45 <input type="checkbox"/> No  Will there be an elevator? 46 <input type="checkbox"/> Yes      47 <input type="checkbox"/> No	<b>L. RESIDENTIAL BUILDINGS ONLY</b> 53. Number of bedrooms.....  54. Number of bathrooms } Full..... } Partial.....	

NO. STREET

**IV. IDENTIFICATION - To be completed by all applicants**

	Name	Mailing address - Number, street, city, and State	ZIP code	Tel. No.
1. Owner or Lessee				
2. Contractor			Builder's License No.	
3. Architect or Engineer				

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and we agree to conform to all applicable laws of this jurisdiction.

Signature of applicant	Address	Application date
------------------------	---------	------------------

**DO NOT WRITE BELOW THIS LINE**

**V. PLAN REVIEW RECORD - For office use**

Plans Review Required	Check	Plan Review Fee	Date Plans Started	By	Date Plans Approved	By	Notes
BUILDING		\$					
PLUMBING		\$					
MECHANICAL		\$					
ELECTRICAL		\$					
OTHER _____		\$					

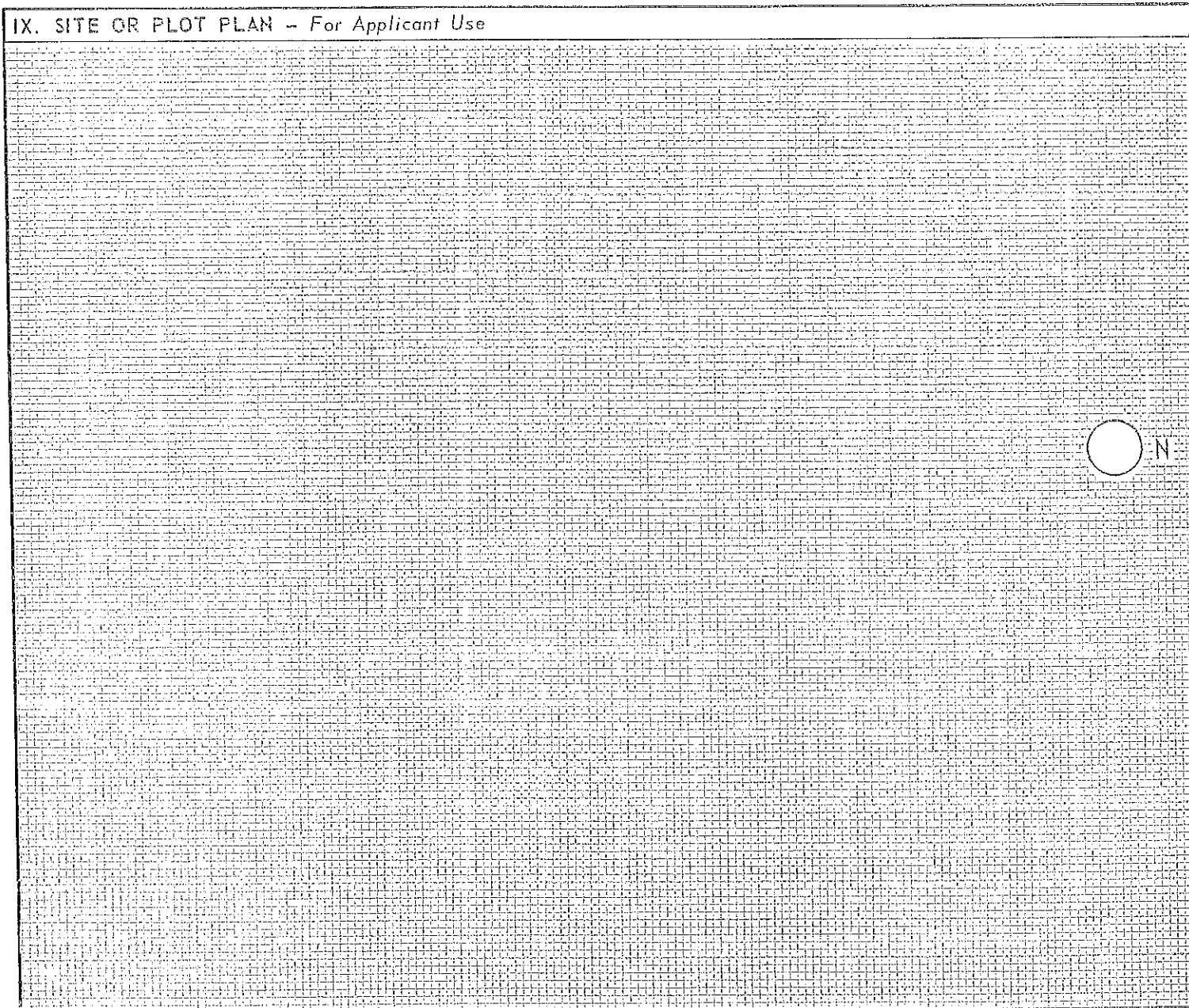
**VI. ADDITIONAL PERMITS REQUIRED OR OTHER JURISDICTION APPROVALS**

Permit or Approval	Check	Date Obtained	Number	By	Permit or Approval	Check	Date Obtained	Number	By
BOILER					PLUMBING				
CURB OR SIDEWALK CUT					ROOFING				
ELEVATOR					SEWER				
ELECTRICAL					SIGN OR BILLBOARD				
FURNACE					STREET GRADES				
GRADING					USE OF PUBLIC AREAS				
OIL BURNER					WRECKING				
OTHER _____					OTHER _____				

**VII. VALIDATION**

Building Permit number _____ Building Permit issued _____ Building Permit Fee \$ _____  Certificate of Occupancy \$ _____  Drain Tile \$ _____  Plan Review Fee \$ _____	<p style="text-align:center; margin:0;"><u>FOR DEPARTMENT USE ONLY</u></p> Use Group _____ Fire Grading _____ Live Loading _____ Occupancy Load _____
Approved by: _____  _____ TITLE	

VIII. ZONING PLAN EXAMINERS NOTES	
DISTRICT	
USE	
FRONT YARD	
SIDE YARD	SIDE YARD
REAR YARD	
NOTES	

IX. SITE OR PLOT PLAN - <i>For Applicant Use</i>




EST. COST CONSTR.	PERMIT COST	EST. COST CONSTR.	PERMIT COST
5,000	25.00	53,000	200.00
6,000	29.50	54,000	201.75
7,000	34.00	55,000	203.50
8,000	38.50	56,000	205.25
9,000	43.00	57,000	207.00
10,000	47.50	58,000	208.75
11,000	52.00	59,000	210.50
12,000	56.50	60,000	212.25
13,000	61.00	61,000	214.00
14,000	65.50	62,000	215.75
15,000	70.00	63,000	217.50
16,000	74.50	64,000	219.25
17,000	79.00	65,000	221.00
18,000	83.50	66,000	222.75
19,000	88.00	67,000	224.50
20,000	92.50	68,000	226.25
21,000	97.00	69,000	228.00
22,000	101.50	70,000	229.75
23,000	106.00	71,000	231.50
24,000	110.50	72,000	233.25
25,000	115.00	73,000	235.00
26,000	119.50	74,000	236.75
27,000	124.00	75,000	238.50
28,000	128.50	76,000	240.25
29,000	133.00	77,000	242.00
30,000	136.00	78,000	243.75
31,000	139.00	79,000	245.50
32,000	142.00	80,000	247.25
33,000	145.00	81,000	249.00
34,000	148.00	82,000	250.75
35,000	151.00	83,000	252.50
36,000	154.00	84,000	254.25
37,000	157.00	85,000	256.00
38,000	160.00	86,000	257.75
39,000	163.00	87,000	259.50
40,000	166.00	88,000	261.25
41,000	169.00	89,000	263.00
42,000	172.00	90,000	264.75
43,000	175.00	91,000	266.50
44,000	178.00	92,000	268.25
45,000	181.00	93,000	270.00
46,000	184.00	94,000	271.75
47,000	187.00	95,000	273.50
48,000	190.00	96,000	275.25
49,000	193.00	97,000	277.00
50,000	194.75	98,000	278.75
51,000	196.50	99,000	280.50
52,000	198.25	100,000	282.25

100,000-200,000 = \$1.75 per Thousand  
OVER 200,000 = \$1.50 per Thousand  
\$1500.00 per Million

RESIDENTIAL \$45.00 per Square Foot minimum  
COMMERCIAL \$65.00 per Square Foot minimum

## Inspection Requirements

After the issuance of paperwork, and work has started on the project, the Building Inspector will conduct three inspections during construction. A twenty-four (24) hour notice to schedule the required inspection is requested.

1. **Footers** should be clean and of the appropriate size. Steel reinforcement bars (rebar) should be tied together and in place at the time of the inspection.

2. The **Rough Frame Inspections** is to be performed after the electrical and plumbing have been roughed in and inspected and before the insulation is installed. This inspection should be prior to the installation of any interior finished, (drywall, etc.)

3. A **Final Inspection** is required **PRIOR TO** occupancy. All work should be completed and all electrical, gas and plumbing inspections should be completed. Once the final inspection has been performed and the building is certified as in compliance with all applicable codes a Certificate of Occupancy may be issued.

